

INFORMATION CLAUSE

in relation to the processing of personal data for the purpose of accepting a report and conducting an investigation under the Act on the Protection of Whistleblowers.

The Controller of your personal data is Finance and IT Sp. z o.o. with its registered office in Kielce, ul. Warszawska 27/1, 25-518 Kielce e-mail address: office@financeandit.pl, phone no.: +48 728 705 209.

1. You may contact the Controller in matters related to the processing of personal data and the exercise of your rights under GDPR using the above contact details.
2. Your personal data will be processed for the purpose of accepting a report and conducting an investigation on the basis of the legal obligation to which the Controller is subject under the Law of 14 June 2024 on the protection of whistleblowers.
3. The Controller shall ensure the confidentiality of your data in connection with the report received. Accordingly, your data may be disclosed only to entities authorised to do so by law and to persons whom the Controller has authorised to process your data. Your identity may only be disclosed with your express consent. You may always withdraw your consent to the disclosure of your identity.
4. Disclosure of your personal data may also occur in connection with proceedings conducted by public authorities, law enforcement agencies or courts, where such action is a necessary and proportionate obligation under the law.
5. Personal data processed in connection with the receipt of a report or follow-up action and documents relating to that report shall be retained for a period of 3 years after the end of the calendar year in which the report or follow-up action was transmitted or the proceedings initiated by those actions are completed. Personal data that are not relevant for the processing of the notification shall not be collected and, if accidentally collected, shall be deleted immediately. The deletion of such personal data shall take place within 14 days of the determination that it is not relevant to the case.
6. You have the right to request access to your personal data, as well as rectification (amendment) or restriction of processing.
7. You have the right to lodge a complaint against the processing carried out by the Controller to the President of the Office for Personal Data Protection (uodo.gov.pl).
8. Your data will not be disclosed to a third country or an international organisation.
9. Your data will not be subject to profiling or automated decision-making.

Contact to the Ombudsman

The Ombudsman can be contacted by anyone who believes that their rights have been violated by the state, that they are being treated unequally.

Citizen information line: 800 676 676, e-mail: biurorzecznika@brpo.gov.pl,

Correspondence address: the Office of the Ombudsman, al. Solidarności 77, 00-090 Warszawa.